

Betley, Balterley and Wrinehill Parish Council

Email: clerk@betleybalterleywrinehillparishcouncil.gov.uk
Website : Betley Balterley and Wrinehill Parish Council, Betley, Crewe

22nd May 2025

To the Members of Betley, Balterley and Wrinehill Parish Council

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING** of the Betley, Balterley and Wrinehill Parish Council to be held on **Thursday, 29th May 2025 at 7.30 pm at Betley Village Hall (Committee Room), Main Road, Betley, CW3 9BH** where the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

A G E N D A

ANNUAL BUSINESS

1. APPOINTMENT OF CHAIR

To appoint a Chair of the Parish Council for the 2025-2026 Municipal Year.

2. APPOINTMENT OF DEPUTY CHAIR

To appoint a Deputy Chair of the Parish Council for the 2025-2026 Municipal Year.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence

4. DECLARATIONS OF INTEREST

To receive any declarations of personal and prejudicial interests from Members of the Parish Council on matters to be discussed at the Meeting.

5. APPOINTMENTS TO COMMITTEES, OUTSIDE BODIES AND ORGANISATIONS

To consider and approve the appointment of the persons nominated to serve on the following for the Municipal Year 2025/26:-

- Internal Committees

(i) Finance and Audit Committee

To approve the Membership of the Finance and Audit Committee for the 2026-2026 Municipal Year.

(ii) Planning Committee

To approve the Membership of the Planning Committee for the 2025-2026 Municipal Year.

- Outside Bodies and Organisations

Conservation Advisory Working Group
Madeley Locality Action Partnership
Rural Runabout
Betley Trust
Village Hall Committee
HS2 liaison
Press Liaison(Parish Magazine)

Councillor Berrisford substitute Councillor Watkin
Councillor Berrisford
Vacancy
Councillor Hales
Councillor Head
Councillor Berrisford
Clerk to draft with approval by Chair and Deputy Chair

Press Liaison (Other Media)

Internal Accounts

Sandy Croft Maintenance

Memorial Garden

Website

Speedwatch Co-ordinator

Traffic & Police Liaison Group

Footpaths Group

Lead Members for Highways

Chair and Deputy Chair

Responsible Financial Officer (Clerk)

Chair and Deputy Chair, Councillors Hales, Karling and Speed

Chair and Deputy Chair, Councillors Ecclestone, Hales and Speed

Councillors Bullock, Daly and Head

Councillor Bullock

Chair, Deputy Chair, Councillor Bullock

Councillors Berrisford, Bullock and Owen

Balterley: Councillor Karling

Betley: Councillor Owen

Wrinehill: Councillor Beresford

6. GOVERNANCE

To consider and approve the following Governance matters:-

- (i) Finance and Audit Committee – Terms of Reference 2025-2026
- (ii) Planning Committee – Terms of Reference 2025-2026
- (iii) Standing Orders 2025-2026
- (iv) Financial Regulations 2025-2026
- (v) Councillor Code of Conduct 2025-2026
- (vi) GDPR Policy 2025-2026
- (vii) Publication Scheme 2025-2026
- (viii) Retention of Documents Policy 2025-2026
- (ix) Social Media Policy 2025-2026
- (x) Risk Assessment 2025-2026

7. MEETINGS OF THE PARISH COUNCIL 2025-2026

To approve the following dates of the remaining meetings of the Parish Council for the 2024-2025 Municipal Year - to meet at 7.30 pm

Tuesday, 29th July 2025

Thursday, 25th September 2025

Thursday, 27th November 2025

Thursday, 22nd January 2026

Thursday, 26th March 2026

8. DATES OF COMMITTEES 2025-2026

To approve the dates of the following Committees:-

Finance and Audit Committee – to meet at 2.00 pm

Thursday, 26th June 2025

Thursday, 23rd October 2025

Thursday, 26th February 2026

Thursday, 23rd April 2026

Planning Committee – to meet at 2.15 pm or at the rise of the Finance and Audit Committee

Thursday, 26th June 2025

Thursday, 23rd October 2025

Thursday, 26th February 2026

Thursday, 23rd April 2026

ORDINARY BUSINESS

9. MINUTES OF PARISH COUNCIL – 27TH FEBRUARY 2025

The Minutes of the proceedings of the Meeting of the Parish Council held on 27th February 2025 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

10. MINUTES OF FINANCE AND AUDIT COMMITTEE – 20TH MARCH 2025 AND 24TH APRIL 2025

The Minutes of the proceedings of the Meetings of the Finance and Audit Committees held on 20th March 2025 and 24th April 2025 to be received.

11. MINUTES OF PLANNING COMMITTEE – 20TH MARCH 2025 AND 24TH APRIL 2025

The Minutes of the proceedings of the Meetings of the Planning committees held on 20th March 2025 and 24th April 2025, to be received.

12. CO-OPTION OF COUNCILLOR

To agree the procedure for the co-option of a Parish Councillor.

13. STAFFORDSHIRE POLICE

To receive an update from a representative of Staffordshire Police on policing matters relating to the Parish Council.

14. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024-2025

To consider and approve the following documents (circulated):-

- (i) **Exemption Certificate 2024-2025**
- (ii) **Section 1 - Annual Governance Statement 2024-2025**
- (ii) **Section 2 – Accounting Statements 2024/25**

To receive the following documents (circulated):-

- (iv) **Annual Internal Audit Report 2024-2025**
- (v) **Detailed Internal Audit Report 2024-2025**

15. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda.

16. REPORTS

To receive reports from:-

- (i) **The Chair**
- (ii) **The Vice Chair**
- (iii) **The Clerk**
- (iv) **County Councillor and Borough Councillors**
- (v) **Representatives on Outside Bodies**

17. PLANNING MATTERS

The Parish Council to consider the following planning matters which can be read by using this link and typing the reference into the search bar: [Simple Search \(newcastle-staffs.gov.uk\)](https://www.newcastle-staffs.gov.uk/simple-search)

- **New Planning Application/s**

- (i) **Application Ref No:** 25/00334/FUL
Location: Pinetrees 2 Old Road Wrinehill
Proposal: Proposed Extension to existing dwelling and removal and replacement of existing garage
- (ii) **Application Ref No:** 25/00335/FUL
Location: Land Off Church Lane Betley Crewe
Proposal: Change of use from an agricultural field to a dog exercise pen

- **Planning Comments Submitted under the provision of the Standing Orders**

(iii) **Application Ref No: 25/00129/FUL**

Proposal: Extensions and alterations to The Mount, Church Lane

Location: The Mount Church Lane Betley

Comments submitted to the Planning Authority on 27/03/2025, following consultation with the Councillor Daly (the Chair of the Planning Committee and Deputy Chair of the Parish Council, in the absence of Councillor Bettley-Smith, the Chair of the Parish Council) and Councillor Karling (a Member of the Planning Committee) - The Parish Council has no objections to the principle of the development but recognises that it is within the greenbelt. Therefore, the Planning Authority must be satisfied that the application is appropriate development in the greenbelt.

- **Decided Planning Applications**

(iv) **Application Ref No: 24/00713/FUL**

Proposal: Demolition of existing dwelling house and outbuildings. Construction of new self build and custom build dwelling and ancillary buildings, alterations to driveway and entrance off the road.

Location: Garfield Main Road Betley Crewe Cheshire CW3 9BJ

Decision: Permit with Conditions

18. BUDGET AND FINANCE 2025-2026

Report of the Clerk and Responsible Financial Officer circulated.

19. UNITY TRUST BANK

The Parish Council is asked to resolve that Councillors Berrisford and Karling are approved signatories on the Unity Trust Bank account.

20. AREA MATTERS

Parish Councillors to raise any matters relating to the individual areas of Balterley, Betley and Wrinehill.

21. LOCAL LIST SUPPLEMENTARY PLANNING DOCUMENT CONSULTATION

The Parish Council has been invited to comment on the Cheshire East Council Local List Supplementary Planning Document. The Chair of the Parish Council will outline the significance of this document, in relation to this Parish. Details of the consultation, which runs until the 11th June 2025, can be found at this link:- [First Draft Local List Supplementary Planning Document](#)

22. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.