

**SUBJECT:** BUDGET AND FINANCE 2024-2025

**REPORT TO:** BETLEY, BALTERLEY AND WRINEHILL PARISH COUNCIL

**DATE OF MEETING:** 27<sup>th</sup> June 2024

**REPORTING OFFICER:** Parish Clerk and Responsible Financial Officer

**(i) APPLICATIONS FOR FINANCIAL ASSISTANCE**

To note that no applications for financial assistance, has been received.

**(ii) UNITY TRUST BANK**

To approve the transfer of £2,000 from the Co-op to the Unity Trust Bank.

**(iii) TRANSACTIONS SINCE THE LAST MEETING – UNITY TRUST BANK**

To approve the following transactions in the Unity Trust Bank since the last meeting.

DATE	DETAILS	RECEIPTS	PAYMENTS
31/05/2024	Invoice 466 - Landscaping		£180.00
31/05/2024	Payroll Fees Invoice SHI-2045		£206.40
31/05/2024	Clerk Pension - May 2024		£155.62
31/05/2024	PAYE for Clerk - May 2024		£111.20
31/05/2024	May 2024 Salary		£420.09
31/05/2024	Petrol Reimbursements November 2023-May 2024		£72.54
31/05/2024	Annual Membership Renewal		£313.45
31/05/2024	Reimbursement for Viking Photocopy Paper		£25.69
04/06/2024	Transfer from Co-op	£2,000.00	
05/06/2024	* Donation received allocated to Footpath Budget	£490.00	
10/06/2024	Room Hire Invoice 4140 (10 hours)		£125.00

**(iv) TRANSACTIONS SINCE THE LAST MEETING – CO-OP BANK**

To approve the following transactions in the Co-op Bank since the last meeting:-

DATE	DETAILS	RECEIPTS	PAYMENTS
04/06/2024	Transfer to Unity Trust Bank		£2,000

**(v) PAYMENT OF INVOICES AND REIMBURSEMENTS**

To approve the following payments (additional payments may need to be authorised that are received after the despatch of the Agenda):-

M Clough	June 2024 Salary	Approx. £420.09
HMRC	June 2024 PAYE	Approx. £111.20
Staffordshire Pension	June 2024 Pension	Approx. £155.62
Luke Rimmer	Maintenance; removal of old plants; planting bedding plants at Memorial Garden Invoice 476	£880.00

**(vi) BUDGET EXPENDITURE TO 19<sup>th</sup> JUNE 2024 – UNITY TRUST BANK**

To note the following Budget Head expenditure to 19<sup>th</sup> June 2024

Budget Head	Total	Budget Allocated	£ Difference
Salary	£1,593.87	£7,200.00	£5,606.13
Pension	£472.42	£1,660.00	£1,187.58
Admin - Insurance	£0.00	£850.00	£850.00
Admin - Audit Fees	£250.00	£40.00	£-210.00
Admin - Venue Hire	£125.00	£450.00	£325.00
Admin - Subscriptions	£313.45	£330.00	£16.55
Admin - Website	£0.00	£135.00	£135.00
Admin - Other	£470.92	£500.00	£29.08
Highways	£0.00	£1,500.00	£1,500.00
Footpaths	£0.00	£1,490.00	£1,490.00
Grants	£0.00	£1,200.00	£1,200.00
Miscellaneous	£135.98	£270.00	£134.02
Sandy Croft	£0.00	£1,100.00	£1,100.00
Memorial Garden	£310.00	£4,000.00	£3,690.00
Neighbourhood Plan	£0.00	£0.00	£0.00
Chair's Expenses	£0.00	£250.00	£250.00
	£3,671.64	£20,975.00	£17,303.36

**(vii) EXPLANATION OF VARIANCES**

Members to note that the Footpaths Budget Head expenditure in (vi) above, has been adjusted and increased (from £1,000 to £1,490) to reflect the donation of £490.00.

**(viii) BANK RECONCILIATION AS AT 19<sup>TH</sup> JUNE 2024**

To approve the following Bank Reconciliation for Royal Bank of Scotland and Unity Trust Bank as at 19<sup>th</sup> June 2024

<b>Bank Reconciliation 19th June 2024</b>	
<b>Financial year ending 31 March 2025</b>	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at	£
Current Account UNITY (20500409) - 31st May 2024	£312.97
Reserve Account CO-OP (49148300) - 4th June 2024	£39,965.25
Less: any unpresented cheques	
Current Account UNITY (20500409)	£125.00
Reserve Account CO-OP (49148300)	
Add: any unbanked cash - Unity	£2,490.00

<b>Net bank balances as at 19th June 2024</b>	<b>£42,643.22</b>
<b>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows</b>	
<b><u>CASH BOOK</u></b>	
Opening Balance	
Unity Trust Bank @ 1st April 2024	£420.69
Co-op Bank @ 1st April 2024	£23,099.25
Add: Receipts in the year	
Unity Trust Bank	£1,928.92
Co-op Bank	£20,866.00
Less: Payments in the year	
Unity Trust Bank	£3,671.64
Co-op Bank	
<b>Closing balance per cash book [receipts and payments book] must equal net bank balances above</b>	<b>£42,643.22</b>

## Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Muna Clough  
Betley Balterley And Winehill Parish Council  
Peach Tree House  
Calveley Hall Lane  
Tarpoley  
CW6 9LG

**Date:** 31/05/2024

**Account Name:** Betley Balterley And Winehill Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20500409

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

### Contact Us

- Call us: **0345 140 1000**
- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](http://unity.co.uk)

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/04/2024		Balance brought forward	£0.00	£0.00	£1,276.93
02/05/2024	Faster Payment Debit	B/P to: HMRC Cumbernauld	£111.00	£0.00	£1,165.93
02/05/2024	Faster Payment Debit	B/P to: Muna Clough	£420.29	£0.00	£745.64
02/05/2024	Faster Payment Debit	B/P to: Staffs Pension	£155.62	£0.00	£590.02

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**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.  
Unity Trust Bank is entered in the Financial Services Register under number 204570.  
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.  
Registered in England and Wales no. 1713124.  
Calls may be monitored and recorded for training, quality and security purposes.  
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**INVESTORS IN PEOPLE**  
We invest in people. QUALITY



Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/05/2024	Credit	HMRC VTR	£0.00	£1,343.92	£1,933.94
13/05/2024	Faster Payment Debit	B/P to: Gareth Owen	£135.98	£0.00	£1,797.96
31/05/2024	Transfer	B/P to: SPCA	£313.45	£0.00	£1,484.51
31/05/2024	Faster Payment Debit	B/P to: Muna Clough	£72.54	£0.00	£1,411.97
31/05/2024	Faster Payment Debit	B/P to: Muna Clough	£25.69	£0.00	£1,386.28
31/05/2024	Faster Payment Debit	B/P to: Muna Clough	£420.09	£0.00	£966.19
31/05/2024	Faster Payment Debit	B/P to: HMRC Cumbernauld	£111.20	£0.00	£854.99
31/05/2024	Faster Payment Debit	B/P to: Staffs Pension	£155.62	£0.00	£699.37
31/05/2024	Faster Payment Debit	B/P to: Shires Accountants	£206.40	£0.00	£492.97
31/05/2024	Faster Payment Debit	B/P to: Luke Rimmer	£180.00	£0.00	£312.97

(x) CO-OP BANK STATEMENT – 4<sup>TH</sup> JUNE 2024

The **co-operative** bank

co-operativebank.co.uk/business

\*phone 03457 213 213



**MRS M CLOUGH**  
C/O Peach Tree House  
Calveley Hall Lane  
Calveley  
Tarporley Cheshire  
CW6 9LG



003141 32500 C

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title <b>BETLEY, BALTERLEY &amp; VRINEHILL PARISH CNCL</b>	<b>3 MAY 24</b>	<b>OPENING BALANCE</b>			<b>41,965.25</b>
	<b>4 JUN 24</b>	401475-0037431157870000	2,000.00		39,965.25
		<b>Statement closing balance</b>			<b>39,965.25</b>

Abbreviations: **S** Sub Total (Interim) Balance; **OD** Overdrawn Balance; **OD/S** Overdrawn Interim Balance; **NSTF** Non Sterling Transaction Fee.  
Details of overall interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Sort code  
**089008**

Account number  
**61491483 00**

Statement date  
**4 June 2024**

Statement number  
**363**

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Statement opening balance  
**41,965.25**

Money out  
**2,000.00**

Money in  
**0.00**

Statement closing balance  
**39,965.25**

**International Bank  
Account Number**  
GB88 CPBK 0850 0851 4914 83

**Bank Identification Code**  
CPBK GB22