

Betley, Balterley and Wrinehill Parish Council

Finance and Audit Committee

Email: betley.balterley.wrinehill@gmail.com
Website : www.betleybalterleywrinehillparishcouncil.gov.uk

17th April 2025

To the Members of Betley, Balterley and Wrinehill Parish Council – Finance and Audit Committee

Dear Councillor

You are hereby summoned to attend the **Finance and Audit Committee** of Betley, Balterley and Wrinehill Parish Council to be held on **Thursday, 24th April 2025 at 2.00 pm at Betley Village Hall (Committee Room), Main Road, Betley, CW3 9BH** where the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of personal and prejudicial interests from Members of the Committee on matters to be discussed at the Meeting.

3. MINUTES

The Minutes of the proceedings of the Finance and Audit Committee held on 20th March 2025 to be approved as a correct record and signed by the Chair of the Committee. Minutes circulated.

4. BUDGET AND FINANCE 2024-2025

To discuss and consider a report of the Clerk and Responsible Financial Officer. Report circulated.

5. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024-2025

The Committee to note that the Parish Council was fully compliant during 2024-2025 for all Internal Audit matters, and to note the following documents (circulated with the Agenda) which will be submitted to the Parish Council for consideration and approval:-

- (i) **Exemption Certificate 2024-2025**
- (ii) **Section 1 - Annual Governance Statement 2024-2025**
- (ii) **Section 2 – Accounting Statements 2024/25**
- (iv) **Annual Internal Audit Report 2024-2025**
- (v) **Detailed Internal Audit Report 2024-2025**

6. SECTION 106 AGREEMENT – 17/00968 Wrinehill

Further to Minute 12 of the meeting of the Parish Council held on 27th February 2025, the Parish Council authorised the Finance and Audit Committee to agree a scheme with the Village Hall Trustees and report back to the Parish Council with a view to putting the scheme forward to the Borough Council.

7. CONTRACT FOR GROUNDS MAINTENANCE AT THE MEMORIAL GARDEN

The Committee to note that further to Minute 9 of the last meeting, the contract for the maintenance of the Memorial Garden for 2025, by Luke Rimmer in the sum of £2,640.00 has been agreed with Mr Rimmer together with confirmation that the price remains the same for 2026.

8. RESERVE COUNCILLORS FOR COMMITTEES

To consider a recommendation from the Planning Committee held on 20th March 2025, that all Councillors on both Committees shall be reserve Councillors, should one of the Committees be inquorate.

9. DATE OF NEXT MEETING

To agree the date of the next meeting of this Committee.

10. URGENT ITEMS

To consider any other items which the Chair is of the opinion shall be considered as a matter of urgency